

Business Use of Home

| | | | | |
|--------------------------------|-------|--|-------|--|
| Area of home used for business | _____ | OR # rooms for business | _____ | <i>If you moved during the year, please provide us with home expenses for both residences.</i> |
| Total area of home | _____ | Total # rooms | _____ | |
| Heat | _____ | } Please list 100% of the costs and we will prorate them accordingly. | | |
| Electricity | _____ | | | |
| Insurance | _____ | | | |
| Internet | _____ | | | |
| Maintenance | _____ | | | |
| Mortgage Interest | _____ | | | |
| Property Taxes | _____ | | | |
| Telephone | _____ | | | |
| Water | _____ | | | |
| Rent/Condo Fees | _____ | | | |

Motor Vehicle Expenses

| | Auto #1 | Auto #2 |
|------------------------------|---------|---------|
| Description of vehicle | _____ | _____ |
| Period of year used | _____ | _____ |
| Purchased or leased? | _____ | _____ |
| Date purchased or leased | _____ | _____ |
| Details - lease amount + HST | _____ | _____ |
| - deposit on leased vehicle | _____ | _____ |
| - cost of purchased vehicle | _____ | _____ |
| - any trade in | _____ | _____ |

| Mileage | |
|------------------------|-------|
| Odometer at beginning | _____ |
| Odometer at end | _____ |
| Total KMs travelled | _____ |
| Business KMs travelled | _____ |

| | | | |
|-------------------------------|-------|--|---------|
| Fuel (gasoline, propane, oil) | _____ | } Please list 100% of the costs and we will prorate them accordingly. | } _____ |
| Maintenance and repairs | _____ | | |
| Insurance | _____ | | |
| Interest on loan | _____ | | |
| License and registration | _____ | | |
| CAA | _____ | | |
| Tolls/407 ETR | _____ | | |
| Parking | _____ | | |

Please provide purchase/leasing/financing agreements and any other documentation relating to acquisitions and dispositions of motor vehicles.